



YESHIVA UNIVERSITY

Annual Fire Safety Report

October 1, 2016

Brookdale Center

Benjamin N. Cardozo School of Law

Greenwich Village section of Manhattan

FIRE SAFETY REPORTING AND DISCLOSURES POLICY

Introduction

As required by the Higher Education Opportunity Act (“HEOA”), Yeshiva University, (the “University” or “YU”) has established the following reporting and disclosure procedures with respect to fire safety in on-campus student housing for the Brookdale Center - Benjamin N. Cardozo School of Law (consisting of a building and nearby housing facility in the Greenwich Village Section of Manhattan). The reporting and disclosure requirements described below apply only to fires that occur in the University’s Brookdale Center – Benjamin N. Cardozo School of Law on-campus student housing, which is defined as student housing that is owned or controlled by the University or located on property that is owned or controlled by the University, and located within the reasonably contiguous geographic area that makes up the Brookdale Center – Benjamin N. Cardozo School of Law.

The goal of the University’s Security Department is to provide students in on-campus housing with the information, training, and University systems necessary to keep them safe from fires.

Reporting Fires to Campus Authorities

University students and employees should report all fires that occur in Cardozo on-campus student housing to the Cardozo School of Law Security Department. The Cardozo School of Law Security Department main office is located at 55 Fifth Avenue, and can be contacted by calling 212-790-0303 (email: security@yu.edu). Any reports that may be made to other personnel should be referred to the Security Department. The University has an incident report form in which all information pertaining to the fire incident is documented. After a report of a fire has been made to the Security Department, the Security Department personnel will complete an incident report form for the fire, and the report will be included in the Daily Fire Log referred to below.

All fires should be immediately reported to the New York City Fire Department by dialing 911 or activating the fire systems as noted below.

Fire Safety Disclosures

With respect to fires in Cardozo and other on-campus student housing, the University makes three disclosures. It publishes an annual fire safety report for each campus, it annually reports its fire statistics to the U.S. Department of Education (the “Education Department”), and it makes, keeps, and maintains a daily fire log for each campus. The

procedures for each of these three disclosures for the Brookdale Center - Cardozo School of Law are described below.

Annual Fire Safety Report

An Annual Fire Safety Report is published for each University campus. The Director of Security is responsible for collecting the required information and publishing the report for the three Manhattan campuses. This is the Annual Fire Safety Report for the Brookdale Center - Cardozo School of Law, and contains the information described below.

Statistics

The following sets forth statistics for each Cardozo on-campus student housing facility, for the three recent calendar years for which data is available:

2013

Name of Residence	Fires and Cause	Injuries	Deaths	Value of Damages
The Alabama – 15 East 11 th St.	0	0	0	0

2014

Name of Residence	Fires and Cause	Injuries	Deaths	Value of Damages
The Alabama – 15 East 11 th St.	0	0	0	0

2015

Name of Residence	Fires and Cause	Injuries	Deaths	Value of Damages
The Alabama – 15 East 11 th St.	0	0	0	0

Relevant Fire Safety Definitions

For the purposes of the reporting and disclosure described herein, the University defines the relevant terms as follows.

- **“Fire”**: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.
- **“Cause of Fire”**: The factor or factors that give rise to a fire, including intentional action, unintentional, mechanical failure, or an act of nature.
- **“Fire-related injury”**: Any instance in which a person is injured as a result of fire. This included injuries sustained from natural or accidental causes and injuries sustained while involved in fire control attempting a rescue, or escaping from a fire.
- **“Fire-related death”**: Any instance in which a person is killed as a result of a fire, or dies within one year of injuries sustained as a result of a fire.
- **“Value of property damage”**: The estimated value of the loss of the structure and its contents, including contents damaged by fire, smoke, water, and overhaul.

Description of Fire Safety Systems

Until Fall 2016, Cardozo Law School housed students at **The Alabama** apartment building located at 15 East 11th Street, NY, NY. This apartment building consists of multiple apartments and is used exclusively for residential living. The property is managed by a third party management company.

All rooms are equipped with a combination battery-operated smoke/carbon monoxide detector. There are standpipe outlets on every floor. The building is equipped with a partial sprinkler system for the East Side hallways and basement areas. This building has a mixed occupancy of University students and private ownership. The management company is responsible for providing a Fire Safety Plan and Evacuation procedures to residents every year and ensuring that the building adheres to all New York City Building Department and Fire Department regulations.

Since Fall 2016, Cardozo Law School has been housing students at 148 Lexington Avenue, NY, NY 10016 (known as The Benjamin). The residence hall has a Class J Fire System which sends the alarm directly to the New York City Fire Department. This system is equipped with smoke detectors, sprinkler and standpipe systems, strobe lights (visual) and sirens (audio). This residence is monitored by a Fire Safety Director 24 hours a day, 7 days a week.

Number of Fire Drills held on Campus

No fire drills are conducted in The Alabama apartment building.

Rules on portable electrical appliances, smoking, and open flames in a housing facility

In general, residents are expected to maintain adequate standards of cleanliness to avoid fire hazards and must not obstruct sidewalks, entrances, passages, fire escapes, elevators, lobbies, stairways, corridors, or halls with personal property. Halogen lamps are not permitted in any apartment. In addition, washers and dryers are not permitted in any apartment, and dishwashers are only permitted where already installed. Air conditioners may also not be installed in any apartment.

Smoking is prohibited in all student apartments and all common areas, including: the lobby, study lounge, hallways, stairwells, laundry room, front steps and entrance, and elevators. Students may only smoke outside of the building, but must keep the entrance clear.

EMERGENCY EVACUATION:

General Emergency Fire Safety Instructions

- Keep calm. Do not panic. Notify the Fire Department as soon as possible. Fire Department personnel will be on the scene of a fire within minutes of receiving an alarm.
- If your building is equipped with a fire alarm and that alarm is sounded, you should evacuate the building in accordance with the procedures outlined in the Fire Safety Notice affixed to the back of the room/suite entry door. **WHEN A FIRE ALARM SOUNDS, ALWAYS EVACUATE THE BUILDING.**
- Because flame, heat, and smoke rise, generally a fire on a floor below your room or apartment presents a greater threat to your safety than a fire on a floor above. Do not overestimate your ability to put out a fire. Most fires cannot be easily or safely extinguished alone. Do not attempt to put a fire out once it begins to quickly spread. If you attempt to put a fire out, make sure you have a clear path of retreat from the room.
- When exiting the building during a fire, close all doors as you exit to confine the fire. Never use the elevator. It could stop between floors or take you to where the fire is.
- Heat, smoke, and gases emitted by burning materials can quickly choke you. If you are caught in a heavy smoke condition where visibility is poor, get down on the floor and crawl. Take short breaths, breathing through your nose.
- If your clothes catch fire, don't run. Stop where you are, drop to the ground, cover your face with your hands to protect your face and lungs, and roll over to smother the flames.

Campus policies regarding fire safety education and training programs, which include the procedures, that students and employees should follow in the case of a fire.

During orientation, students are trained and educated on the importance of Fire Safety.

List of the titles of each person or organization to which students and employees should report that a fire occurred.

At the onset of a fire, students and employees should immediately report all fires to the New York City Fire Department by dialing 911 or activating the fire systems. The Security Department should be notified as well by calling 212-790-0303.

Any plans for improvements in fire safety, should the University determine that improvements are necessary

Not at this time.

Each University campus will distribute its Annual Fire Safety Report and Annual Security Report to all current students and employees by October 1 of each year.

The reports for the Manhattan campuses will be posted on the University's website on the Security Department's page at <http://www.yu.edu/safety-security/> and can be accessed by clicking on the Reports link.

The Annual Fire Safety Report for the Resnick campus in the Bronx can be accessed at <http://www.einstein.yu.edu/administration/environmental-health-safety/fire-safety/>

and the Annual Security Report can be accessed at <http://www.einstein.yu.edu/administration/auxiliary-services/security/>. A notice will be distributed to all students and employees briefly describing the reports.

Annual Report to the U.S. Department of Education

As required by federal law, the University reports annually to the Education Department the fire statistics listed herein for Cardozo on-campus student housing as well as fire statistics for on-campus student housing for its other campuses. The University reports these statistics through the Education Department web-based data collection system.

Statistics for the University and other schools are available at the Office of Post Secondary Education web page <http://ope.ed.gov/campussafety/#/>.

Daily Fire Log

As required by federal law, each University campus maintains an easily understood written Daily Fire Log. Each campus' Security Department (or Fire Safety Officer for the Resnick Campus in the Bronx) is responsible for maintaining the Daily Fire Log. The Cardozo School of Law Security Department's main office is located at 55 Fifth Avenue.

The Daily Fire Log lists the following information for each fire that occurs in on-campus student housing: the date the fire occurred, time of occurrence, general location and nature of fire.

Each campus' Security Department (or Fire Safety Officer for the Resnick Campus in the Bronx) makes entries in the Fire Log within two business days of receiving a report of a fire and updates those entries within two business days anytime it receives additional information about the fire. The entries in the Daily Fire Log are eventually used to generate the Annual Fire Safety Report. Each campus maintains its own Daily Fire Log in its campus' Security Department's main office. The Daily Fire Log is kept separate from the Crime Log. The most recent 60 days of each campus' Daily Fire Log are available upon request in the campus' Security Department's main office for inspection by the public on Monday through Friday during business hours. Portions of the Daily Fire Log that are older than 60 days will be made available within two business days of a request for public inspection. The University maintains each Daily Fire Log for three years following the publication of the last Annual Fire Safety Report to which that Daily Fire Log applies. Thus, the University maintains each Daily Fire Log for a period of at least seven years.

Annual Security Report

The Annual Security Report is prepared in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. A copy is available from the Security Department of each campus. It may be viewed during business hours. The Daily Crime Log is also available for inspection at each campus' Security Department's main office during business hours. Both the Annual Security Report and Annual Fire Safety Report for the Manhattan campuses may also be viewed on the University's website on the Security Department's page at <http://www.yu.edu/safety-security/reports/security/> and can be accessed by clicking on the Reports link. The Annual Fire Safety Report for the Resnick campus in the Bronx can be accessed at <http://www.einstein.yu.edu/administration/environmental-health-safety/fire-safety/> and the Annual Security Report can be accessed at <http://www.einstein.yu.edu/administration/auxiliary-services/security/>.